

Boston Day and Evening Academy  
Board of Trustees Retreat Minutes  
Tuesday, March 9, 2021

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**Attendance:** Alison Hramiec, Lauren Barry, Jennie Hallisey, Margie Samp, David Jones, Maddrey Goode, Spencer Kimball, Spencer Blasdale, Brandie Allen, Sonya Page, Danny Rivera, Cris Rothfuss

**Others in Attendance:** Janet Platt, Rawchayl Sahadeo, Elisabeth Ewick, Adrienne Level

**Clerk:** Claire Gracia

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### **Call to Order**

Goode called the meeting to order at 5:30 pm.

### **Welcome and Review Agenda**

Goode welcomes the board. The BoT reviewed the minutes from the Jan 12 meeting. Blasdale made a motion to accept the January Board meeting minutes; the motion was seconded by Kimball. All Members approved the minutes.

### **Update on Term 4 In-Person Learning**

Hramiec updated the Board on the Term 4 in-person learning model. T3 started with students of highest priority, mainly EL and IEP students, with admin/SST/PGP supporting the lab. There was a dip in student attendance and BDEA is starting to expand access to more students. The hope is to improve student academic outcomes, reconnect students with SEL supports, provide a safe learning environment, and promote the rebuilding of a healthy professional learning community.

In order to make the building safe, BDEA has invested in new furniture, air purifiers, fans, windows, cameras and expanded student & staff covid testing. As Term 4 is approaching, we are expecting all staff to return to the building, to continue to offer remote learning and to find a model for teaching remotely and in person simultaneously.

### **Shoutout**

The COVID subcommittee emphasized the importance of ensuring that everyone at BDEA is appreciated and encouraged. The subcommittee created a video to show support and appreciation for staff. Staff members thanked the Board for their generosity.

### **Vote on BDEA Foundation Bylaws**

Barry shared the updated bylaws of the new Foundation Board. The Bylaws were written to ensure a high level of oversight from the school's Board of Trustees. The two Boards will collaborate on investments, requiring the Board of Trustees approval for high costing expenditures and appointing new members.

Kimball moved the Board to the vote, Page seconded the motion. The motion to approve the changes to the foundation bylaws, and it was unanimously approved.

### **Facilities Update**

Hramiec & Goode updated the board on finding a new facility, news from the Superintendent and Build BPS. The Board decided to hire consultants to help with the contract, create a needs profile, conduct a space needs assessment, develop a message and outreach plan, identify potential buildings, and develop a campaign to secure a new facility.

Cris moved the Board to a vote to approve the use of foundation money to support the project, in order to move along faster and possibly be reimbursed from investors or Build BPS. Kimball seconded the motion and the motion was approved unanimously.

### **Financial Forecast and Recommendations**

Hramiec & Barry explained the financial forecast for the coming year and sought investment recommendations from the Board. In order to re-engage students and regain learning loss, the Board advised the Leadership Team should consider a mental health component, training (motivational interviewing, healthy transitions, etc), tutors, teaching assistants, the salary gap, internships and other work experience, when deciding how to allocate future funds.

### **Updates/Reminders - Hramiec**

DESE site visit in march, thanks to the board focus group members

### **New Business Adjourn**

Cris moved to adjourn the meeting at 7:02pm. Kimball seconded the motion and the Board voted unanimously.

Respectfully submitted,  
Claire Gracia