

Boston Day and Evening Academy  
Board of Trustees Retreat Minutes  
Tuesday, September 15, 2020

---

**Attendance:** Alison Hramiec, Danny Rivera, Cris Rothfuss, Jennie Hallisey, Evelyn Zayas, Maddrey Goode, Spencer Blasdale, Sonya Page, Brandy Allen, Toni Elka, David Jones

**Others in Attendance:** Janet Platt, Rawchayl Sahadeo, Margaret Samp, Irma Camacho

**Clerk:** Claire Gracia

---

### **Call to Order**

Danny Rivera called to order at 5:34 pm.

### **Welcome and Review Agenda - Danny**

Danny welcomes the board. The BoT reviewed the agenda from the June 16 meeting. Toni Elka made a motion to accept the June 16 meeting notes; 2nd by Evelyn. Vote: approved 8 votes; Brandy Allen did not vote - entered ZOOM during time of the vote.

### **Board Connections - Rawchayl**

Through prompts and conversation, board members shared more about themselves.

### **Vote on Executive Members - Alison**

Alison presented new candidates for executive team position:

Cris - Board Chair

Maddrey - Vice Board Chair

Evelyn - Treasurer

- BoT had a discussion about the process for electing a new executive board, vice chair becomes chair

was the recommendation.

- It was recommended that at times, BoT is invited to executive meetings when they offer their expertise that is needed.

Vote:

- Danny called a motion to approve the new candidates for the Executive Team
- Toni Elka seconds the motion
- Vote unanimously to approve all candidates for the position

New Staff Members voted on by Staff

- Jennie Hallisey - Staff representative
- Claire Gracia - Clerk

**Board Discussion: Setting Priorities for SY21**

Head of School reviewed BoT responsibilities: works to maintain policies, monitor goals, make sure the school is fiscally sound and complies to auditors.

Head of School provided an update on Fall readiness for remote learning

- Review priorities for the school year
  - Continue journey to be anti-racist educators (2 consultants, caucuses), reimagine our programming to engage all students, activate all voices, and be conscious at all times of the impact of the dual pandemic on our community
- Shared the remote student schedule (balance of SEL and academics), discussed learning lab for high priority students
- Discussed safety of building and preparation of building for learning lab and potential hybrid model

BoT discussed priorities/focus for BoT subcommittees

- Discussion to create new subcommittees
- Create a new subcommittee with focus on identifying new facility for BDEA per our strategic plan goals
- Continue finance subcommittee - continue traditional goals, but also with focus on COVID and facility
- Create new subcommittee - COVID response/immediate needs of school/communication
- Development subcommittee will be moved to Foundation board
- Head of School subcommittee overseen by board and not subcommittee this year

**Adjourn**

Danny moved to adjourn the meeting at 7:09 pm.

Seconded by Cris.

Vote unanimously.

Respectfully submitted,  
Claire Gracia