

**Boston Day and Evening Academy  
Board of Trustees October Meeting Minutes  
Wednesday October 24, 2018**

**Attendance:** Connie Borab, Spencer Kimball, Cris Rothfuss, Alison Hramiec, Evelyn Zayas, Danny Rivera, George Cox

**Others in Attendance:** Sandra Copman, Margie Samp

**Clerk:** Rita Gehrenbeck-Shim

**Call to Order/Welcome (Borab):**

Alison called to order at 5:36 PM

**Approval of June, September minutes:**

Cris called to vote to accept June minutes

Seconded by George.

Approved by Board.

Spencer called to vote to accept September minutes.

Seconded by Cris.

Approved by Board.

**Board Connections:**

-Rose, bud, thorn sharing out from previous month

**Board Votes (Accountability Plan and Enrollment Policy, Alison):**

**Accountability Plan**

- Because we are starting the first year of our charter, we have constructed a new accountability plan in close consultation with DESE's office (Alison Baggs).
- The time period is for the next five years
- Each June our annual report is based on this plan, a report out that goes to the state and is used as evidence for our re-charter
- The board reviewed the crosswalk comparison of the last plan compared to the new plan
- The board discussed each objective and measure in detailed, and made recommendations for rewriting Objective 6

Danny motioned to accept the AP given the edits and rewriting of Objective 6.

Seconded by Spencer.

Approved by Board.

**Enrollment Policy**

-Application process, lottery and waitlist, were rewritten to ensure the policy is in compliance with DESE Charter School Law. Last revisions were made in 2014

- The revisions were done with the careful editing support of DESE officials

Danny motioned to accept the Enrollment Policy with the exception of a possible amendment to the bottom of page four, 10 day attendance clause.

Seconded by Spencer.

Approved by Board.

**Subcommittee Quick Report Out:**

**Governance:**

Alison presented draft of goals, gave feedback on goals, data, action steps and how it would be measured, how it is aligned with BPS/online evaluation system.

Want to have systemized process for evaluation of HoS regardless of who is on committee.

Want to incorporate some observation, can see HoS reaching goals.

Review and revise timeline to include survey dates and observation dates

**Finance:**

George: conference call with Insource consultant, presented financial statements covering first quarter, presenting at November meeting with proposed budget, would cover and vote on first quarter plus proposal.

**Board Fun/Friend raising:**

Sandi: 25 year anniversary celebration preparation for the following SY

Danny: We should build momentum through the year. Talk to founders. Do something with Roseway, plan early

**Adjourn:**

Borab motioned to adjourn meeting.

Seconded by Danny.

Meeting adjourned at 7:21