Boston Day and Evening Academy

Board of Trustees Retreat Minutes

Wednesday, Nov. 15th, 2017

**Attendance:** Connie Borab, Spencer Blasdale, Margie Samp, Alison Hramiec, George Cox, Danny Rivera, Cris Rothfuss, Liliana Mickle

**Others in Attendance:** Bernadette Kuan, Sarah Barrington, Arpi K.

**Clerk:** Margie Samp

1. **Call to Order**

Danny called to order at 5: 40pm

1. **Approval of Oct minutes:** all board members - unanimous
2. **Design Team presentation:**
* The design team will regularly present to the board.
* Kuan and Barrington presented exercise on equity and the student data that the team has been reviewing
* Board had a discussion on the implications and thoughts given the images presented to them
* Design team shared data and what student subgroup would be the focus of the redesign
1. **Update from Alison and all:**

**Alison sent out the DESE renewal report to the board.**

* No “findings” in any other the three categories - which is great news.
* At this point, all the DESE data is being summarized by the review committee and they will provide report in Dec.
* With these 2 reports, the final report goes to the MA Commissioner in January

 Board Questions:

* Do we need to do a strategic plan? DESE liaison said we can wait until the 2018-2019 school year.
* We can update our MOU’s until next school year as well.

**Board Discussion on Board Breakfast held Nov 3.**

* Good attendance
* Sub-committee debrief recommended the following:
* present some challenges that the school has so that visitors could leave and think about how they might help.
* keep connected with people so they know “what’s next?” Keep the school in the forefront of people’s consciousness.
* Need to determine date in April (Doodle will be sent again) and send out a “Save the date” email blast.

**Fundraising committee:**

Asked all board members to contribute to the school by December 31, 2017. We’ll send an email to board members.

Donations can go to:

1. Moment of need fund
2. College Connection fund
3. Thanksgiving dinner

Received a $2000 donation for Thanksgiving dinner from one person that attended our Board Breakfast last year! Thank you Danny.

**Kitchen:**

* Alison will be sending a letter to BPS (Superintendent Chang) for the funding necessary to complete the kitchen ($150,000). Letter will come from Alison and the board.
* The next step will be to discuss the project with Rhan Dorsey.

**BPS budget:** Next year’s budget discussions will begin in a couple of weeks

**Graduation:** December 7th. Spencer Kimball will do board welcome. Sam DePina will be the commencement speaker.

**New Business**

* No new business

**Adjourn**

Danny moved to adjourn the meeting at pm.

Seconded by Borab.

Approved by Board