**Boston Day and Evening Academy**

**Board of Trustees Minutes**

**Monday May 20, 2019**

**Attendance:** Spencer Blasdale, Alison Hramiec, Cris Rothfuss, George Cox, Evelyn Zayas, Lilliana Mickle, Constance Borab, Danny Rivera

**Others in Attendance:** Lauren Barry (Director OIA), Lawrence Hutcheson (BDEA Staff), Jennie Hallisey (BDEA Staff), Charell Hendricks (BDEA Staff), Janet Platt (BDEA Staff), Maddrey Goode (Boston Career Link), Sonya Paige (Paige Consulting)

**Clerk:** Lauren Barry

**Call to Order/Welcome:**

Liliana called to order at 5:40

**Approval of April minutes:**

Lilliana called to vote to approve April minutes

Seconded by Danny Rivera

Approved by Board.

**Share-outs:**

* Head of school shared out learning from PD in New Zealand.
* My Way Cafe has come to replace old cafeteria lunches - starting in April, Shah Foundation sponsored new kitchen and new food service. 70 lunches served daily, up from an average of 25-30 previously

**BDEA ETWA Share Out:** Lawrence Hutcheson, Jennie Hallisey, Charell Hendricks

This year the election to work team (ETW committee) addressed two concerns identified this year by staff and the state; staff sustainability and charter school review finding that students must ‘receive’ not have access to 990 hours.

Staff sustainability: Team shared with BoT their process, thinking and made final recommendations for board of trustee to consider.

* Move to four academic days, 1 full day rotating prep/meetings OR Move to three classes, 1 prep + advisory for teachers. (no changes for next year, recommendations added to strategic plan)

Address the Charter School office findings that students must all **receive**990 hours of structured learning time - means that student schedules must reflect 990 hours, not that they are **offered** 990 (per Charter School Office).

*Committee Recommendations:*

* It is important that students are offered 990 hours and are not “short changed” opportunities to learn by coming here.
* The steps that would be required to make every student’s schedule reflect 990 hours seem to go against our philosophy of student-centered learning and empowering students and families to make decisions concerning their education.
* For the coming school year, 2019-20, we recommend that BDEA continues to explore positive next-steps with regards to 990 hours.  Furthermore, we recommend that BDEA makes sure that our schedule continues to *offer*997 hours of structured learning time but also continues to work with students to create authentic schedules that may or may not contain 990 hours.

*Board Recommendation:*

Board agreed with recommendations listed above as well as continue to evaluate our programming through strategic planning. Meanwhile, work with other charter schools in the area who are interested in competency-based education to explore how we can advocate for more equitable schedule for our students.

**Review SY20 Budget:** Finance Sub-committee, Lauren Barry (OIA)

The sub-committee shared out changes in the SY20 budget (reduction in grant funding, more transparent spending)

*Request from Foundation:*

* $130k to cover Enrichment funds (no longer receiving via 21st Century, funding until OIA finds replacement dollars).

*OIA Funding Options to Address Gaps:*

* OIA Spring Update: covers current grants and gaps we’re addressing

**Strategic Plan Update:** Alison

Alison shared with board of trustees overview of the SWOT analysis conducted by consultant Tammy Tai and the emerging strategic priorities:

**HoS Evaluation:** Executive Session

* Co-Chair Lilianna Mickle moved for a vote in our two new members- Maddrey Goode and Sonya Paige - and the vote was unanimous for acceptance.
* The HoS committee gave an update about their work to create the permanent process, timeframe, and tools to evaluate the HoS.
* Board Members gave input to BDEA board chair and the HoS evaluation committee about the Head of School performance.

**Adjourn:**

moved to adjourn the meeting at 7:32

Seconded by: Dan Rivera

Approved by Board unanimously.